**Functional Test Cases & Execution Reports**

**Objective:**  
Design test cases that are directly traceable to business and technical requirements, with detailed execution logs for quality tracking and defect management.

**Key Components:**

* **Test Case Design:**
  + Detailed test scenarios for all HRIS modules: attendance, leave, payroll, performance appraisal, user management.
  + Positive and negative test cases including boundary and edge cases.
* **Traceability Matrix:**
  + Mapping test cases to specific requirements and user stories to ensure coverage.
* **Execution Documentation:**
  + Test run logs capturing pass/fail status, timestamps, environment details, and tester notes.
* **Defect Management:**
  + Integration with defect tracking tools (Jira, Azure DevOps).
  + Categorization of defects by severity, priority, and status.
* **Regression Testing:**
  + Re-execution of critical test cases after fixes and new builds.